

MINUTES OF BOARD OF DIRECTORS' MEETING
HELD JANUARY 25, 1962 at 6 P.M. at YM-YWCA

Present were:

Mr. Hardin	Mrs. Burgess
Mr. Cooper	Mrs. Rosenberg
Dr. Wood	Mrs. Lynn
Mr. Ellis	Mr. Sterling
Dr. Paddock	Mr. Arentz
Mr. Barlow	Mr. Geaney
Mr. Merdinger	Father Berry
Mr. Schein	
Dr. Silverman	

From Staff: Mr. Kilduff

NEWARK HOUSING AUTHORITY

Because Mr. Hardin, President, had to leave before the end of the meeting, he discussed with the Board the initial contacts that he, Mr. Jones and Mr. Feuerstein had had with the Newark Housing Authority in regard to purchasing our property at 40 and 42 Bleeker Street. Over the summer months contacts have been made with the Bureau by the Newark Housing Authority and recently Mr. Handler discussed with Mr. Feuerstein a figure in the neighborhood of \$38,000 for both properties. It was Mr. Hardin's and Mr. Jones' feeling that this was not a final offer and both he and Mr. Jones will have another discussion with the Housing Authority officials to ascertain their best offer.

Dr. Wood was asked to take over the meeting at this point.

The minutes of the last meeting were approved as sent.

TREASURER'S REPORT

Mr. Cooper gave the Treasurer's Report which showed th the calendar year ending December 31, 1961, the Agency's receipts \$81,656.67, Disbursements \$91,199.54, Deficit \$9,542.87. He also presented to the Board a five year comparative study that reflected the income, expenditures, deficit and our Portfolio picture during this period. It is enclosed with the minutes.

CONSTITUTION and BY-LAWS

A revision of the Constitution and By-Laws was discussed at the November meeting and each Board Member present was given a copy. Those not present at this meeting were sent through the mail the suggested revisions and were asked to comment on it. It was the consensus of all those present that another month be given to the Board to study in detail the suggested changes and come prepared at the February meeting to take action. For this meeting a vote on the proposed revision was tabled.

PAPER MILL PLAY HOUSE

Mr. Geaney, Chairman of the Public Relations Committee, discussed

with the Board the feasibility of joining with the Family Service of the Oranges for the purpose of buying out the Papermill Playhouse in Millburn either the night of Monday, April 30th or Thursday, May 3rd for the musical Fiorella. Tickets would be sold at a premium and the profit from the tickets would be split evenly between both Family Service of the Oranges and our Bureau. At the Orange Agency's January Board Meeting, they agreed to undertake this project if the Family Service of Newark were to go in with them and the musical was Fiorella. The Playhouse holds over 700 seats. Each agency would be given 350 tickets to sell and if all were sold the profit accruing to each Agency would be \$1,318.55, exclusive of the money that could be made from securing advertisements in the program for that evening. All this money would accrue to each agency. The initial cost to Family Service Bureau would be a deposit of \$378.55. All tickets not sold two weeks prior to the performance could be returned. However, this would cut into the profit of each agency. Each agency will receive 25% discount on each ticket sold. The Board, after discussion, felt this project had merit and agreed to join with the Orange Family Service in this venture. Also it was the Board's opinion that Thursday, May 3rd, was the better night. All the Board Members and staff members will take part in selling and distribution of tickets.

MR. CHANALIS' DEATH - BOARD MEMORIAL

Dr. Wood suggested that a Memorial be sent to Mrs. Chanalis expressing the deep feeling of the Board for the wonderful work that he did for the Bureau. After discussion a committee composed of Mr. Hardin, Mr. Ellis, Mr. Geaney, Dr. Paddock and Mr. Kilduff was appointed to write an expression of the Board's appreciation and send it, signed by all the members mentioned above to Mrs. Chanalis.

STATISTICAL REPORT

Mr. Kilduff gave a very brief statistical report of the Agency's operation for 1961 and in the interest of time, stated he would go into it in more detail at the February meeting. However, he did mention the agency handles 1010 families in 1961 and did 6,495 interviews. The cost per interview was \$14.04 and based upon the fees that were received from clients, \$4,449.50, the per capita fee paid by a client was 68¢ per interview.

Because the meeting was long, three other items on the agenda were not discussed but were held over to the February meeting.

The next meeting of the Board should take place on the fourth Thursday, February 22nd. Since it is a legal holiday, it is suggested, but it was not discussed at the Board Meeting, that the next meeting take place on Wednesday, February 21st, at the same place and hour.

Meeting adjourned.

NOTE: NEXT MEETING TO BE HELD FEBRUARY 21st.

Edward V. Kilduff
Executive Secretary

EVK:H

FIVE YEAR COMPARATIVE STUDY
 OF
 P.S.B. OPERATION ----1957-Thru 1961

Year	Income	Expenditure	Fees	Salaries	Portfolio	Invest. Inv.	Deficit
1961	81,656.67	91,199.54	4449.50	70,390.62	212,684.76	6696.31	9542.87
1960	83,367.38	96,034.62	4706.75	74,007.64	196,586.11	7392.89	12,667.24
1959	83,272.49	92,154.67	4844.60	70,008.67	206,184.85	7597.59	8882.18
1958	79,726.34	87,490.11	3417.50	67,208.66	209,911.87	7484.62	7763.77
1957	79,580.26	82,532.16	2890.50	62,653.04	202,707.51	7383.06	2951.90